

Geneva School of Boerne

113 Cascade Caverns Road, Boerne, TX 78015

Minutes Board Meeting September 15, 2016 6:37 pm Lyceum

Attendees

Brad Ryden, Amy Metzger, Tiffany Smith, Karl Eggerss, Lacy Hall (arrived 6:45 pm), Charlie Lunsford, Kevin Young, Karen Abell, Steve Drukker, Steve Griffey, Dave Tippit, Jody Goodman and Bret Wacker

Prayer Time:

Scripture reading by Steve Drukker – Philippians 1

We prayed specific prayer requests along with prayers for the GSB students, administration, faculty, staff and community.

Approval of Board Minutes – Jody Goodman moved to approve Board Retreat Minutes as submitted by Lacy Hall. Steve Drukker 2nd All in favor. Motion carried. Minutes approved.

Head of School Report – Brad Ryden

1. Enrollment 2016-2017= 688 students. 96% reenrollment rate presently. Appendix A Enrollment Tracking Date, 2008-Present.
2. National Merit Finalist list will be given next month along with AP results and Financial Aid report (will follow up on 20% drop in verified need and new ppl vs. reenrollment data).
3. Shared health insurance rate updates. Employees have to sign up this week. Appendix B Health Insurance Rates, Current and New Plans
4. Reviewed Tuition Delinquency Report for Tuition for 16-17 (as of September 9, 2016)
5. Booster Club arranged for the “La Blanca” bus to be wrapped with Geneva decals.
6. The school community data for this school year shows that 75% of our parent population resides in 78006 and 78015. Appendix C Geneva Parent Community Map, 2016-2017
7. IT Support Technician job opening still needs to be filled.
8. Bandera Electric inquired again about an easement.

HSEC – Jody Goodman

1. Meet monthly for the time being. Working on what the HOS's major and minor objectives from the Strategic Plan will be.
2. HSEC will report on the status of the objectives 3 times a year.

COT – Dave Tippit

1. Met with Robert Thornton on Sept. 27th to discuss growth/updates to the committee.
2. Shared Proposed Goals for 2016/2017 (rough draft) that will be reviewed with committee in the next 2 weeks. Draft included Strategic Goal, COT Primary Functions, Potential Plan of Action and Board staffing.
3. Discussed COT and Board bonding opportunities and board candidate recruitment timeline.

ARC – Charlie Lunsford

1. Phase I interiors almost complete. Next week, Jesse will do the walk through and the punch list will be made.
2. Phase II 100% design will be completed by the end of September.
3. ARC will meet within the next 2 weeks to discuss bid process to contractors. We have 3 contractors who have expressed a desire to be included in the bid process including incumbent Bandy. Bids should be received in December.
4. Brian Garrison has expressed his desire for his construction company to bid on Phase II and has agreed to resign from ARC.
5. Jim Guy Egbert has accepted an invitation to join ARC effective immediately.

Finance – Karl Eggers

1. Janet Townsend and Joanne Thornton stepped down from the Finance Committee.
2. Since the committee is smaller, the Budget sub committee has been deleted.
3. Finance Committee will discuss budget for the 2017-2018 school year and bring for discussion to the November board meeting.
4. Committee will discuss fee for new families and discuss with board in October.

Development Committee – Steve Drukker

1. Sarah Hardin was asked to join the committee this year. She declined, but asked to please consider her next year.
2. The committees goals for this year include building sustainability for events like GBC Shootout, Jogathon, etc. that are not all directed by Amy Metzger.
3. Meeting in 3-4 weeks to come up with a positive plan on what Development should look like, look at help from GCL, creative ideas, forward thinking for Development plan, marketing for fundraising/name recognition (not just enrollment) and to follow up on challenge shown in ISM quiz.

Capital Campaign – Amy Metzger, Brad Ryden and Steve Griffey

1. Given copy of Capital Campaign Update letter to be shared with the community next week via email. The last update was 4 months ago.
2. Dr. Breakie is helping to set up a grandparents capital campaign meeting.
3. Meeting with Brad Layland from the Focus Group is set for September 30th 11am-1pm at GSB to discuss closing out the campaign.
4. Committee is looking at ways to encourage/identify those who haven't participated or on are the sidelines watching (meetings, relationship repair/follow up)
5. Matching gift challenge ends in June. Need another \$1m in collections to get \$1m match.
6. Reviewed Estimate of Probable Phase Construction Costs and Gift Range Chart/Gift Range Actuals.
7. Homecoming: October 7th and 8th, Jogathon: launch September 30th and event on October 21st and GBC Shootout Fundraiser: October 28th
8. GBC 2016-2017 Membership income: \$25,650
9. Amy is looking at different alumni/school community networking platforms and looking to build Alumni Parent Chairs for each graduating alumni class. She welcomes suggestions.

Strategic Plan –Steve Griffey

1. Discussed GSB's Five Year Strategic Plan Draft and made suggestions/edits for Year One (Fall 2016-Summer 2017).

Committee Charges – Steve Griffey

1. Reviewed each committee charge and dates dues.
2. Lacy Hall made a motion to charge committees. 2nd Dave Tippit All in favor. Committee charges approved.
3. Joanne Thornton will be asked to report to the board after Admission Committee's October meeting. One item to be discussed at the meeting (and that was discussed this evening) includes having healthy/more efficient meetings to make the best decisions for admission.

Next board meeting: October 20, 2016 at **6pm(note time change)**.

Board meeting adjourned 9:50pm.

TO GOD BE THE GLORY

