

Geneva School of Boerne

113 Cascade Caverns Road, Boerne, TX 78015

Minutes of the Board of Trustees Meeting November 16th, 2017

The regular meeting of the Geneva School of Boerne Board of Trustees was held at the **Geneva School of Boerne** at 113 Cascade Cavern, Boerne, TX 78015, in Dirk Russell's classroom. The meeting was called to order on Thursday, November 16th, at 6:08pm by the President. The Secretary was in attendance.

Attendees

Brad Ryden, Kevin Young, Amy Metzger, Dirk Russell, Karen Abell, Steve Griffey, Bret Wacker, Jody Goodman, Carrie Friesenhahn, Steve Drukker, Jim Guy Egbert, Charlie Lunsford, Tiffany Smith, Charles Garcia

Guests

Shelly Vaughn

Distributed Items

- Prior to the meeting the following items were emailed to members by the Head of School:
 - Financial Aid Report 2017-2018
- Prior to the meeting the following items were emailed to members by the Secretary:
 - Draft of prior meeting minutes, Headmaster Report, HSEC Report, Marketing Report, October 2017 Financials, Senior Administration Sabbatical Policy, 2018-2019 Budget
- No items were distributed to members during the meeting

Opening Prayer offered by Dirk Russell

Approval of Prior Meeting Minutes – Jody Goodman moved to approve the prior Board meeting (10/18/2017) minutes as submitted by the Secretary with an acknowledged material edit. Seconded by Karen Abel. The motion carried unanimously.

HOS Report – Brad Ryden

1. No changes to the distributed HOS report
2. Review of HOS report
3. Summary of Financial Aid Report
4. Discussion around the impact of moving the annual Jog-A-Thon event to the Spring

Finance Report – Brad Ryden

1. Draft budget has been received by unanimous recommendation from the Finance Committee
2. The budget represents a 6% increase to student tuition
3. Discussion about the increase to student tuition
4. The budget includes an allocation of \$10,000 to fund the Senior Administration Sabbatical Policy which was revised and distributed prior to the meeting
5. The budget includes the recently approved New Student Fee
6. The New Student Fee payment will be considered funds towards the deposit
7. Financial Aid Committee will discuss how aid could support a combination of tuition and the new student fee

Jim Guy Egbert moved to approve the 2018-2019 annual budget as recommended by the Finance Committee. Seconded by Carrie Friesenhahn. The motion carried unanimously.

Scripture Reading– Steve Drukker read and commented on Mark 4

The Board prayed specific prayer requests along with prayers for the GSB students/families, administration, faculty, staff, community, former students and the board meeting.

Marketing/Development Committee – Carrie Friesenhahn & Steve Drukker

1. Webinar conference call with potential design studio has been delayed briefly
2. Discussion was held about the focus group meetings held
 - 8 students who transferred to GSB during 8th – 11th grades participated in the group discussion
 - 11 interviews with parents were conducted
 - Report of findings will be forthcoming

Capital Campaign Committee – Steve Griffey

1. Steve gave a report of recent committee activities
2. There is an upcoming call with the FOCUS Group scheduled after Thanksgiving
3. Evaluation of how GSB does development is underway
4. Phase II status update provided
 - Write-offs of approximately \$40,000
 - Gifts received of approximately \$40,000

Master Planning Report – Charlie Lunsford

1. Discussion about a potential land acquisition under consideration
 - A property under consideration will be walked the following week
 - If pursued, \$20-\$40k of due diligence expense would be necessary for environmental studies, site planning, etc
2. Architecture expertise are being inquired about

Admissions Committee – Brad Ryden

1. Two new members have been accepted onto the Admissions Committee
2. The committee met recently

HSEC Committee – Jody Goodman

1. Distributed HSEC report presented

Committee on Trustees – Steve Griffey

The Board entered into Executive Session and returned to the ordinary meeting at 8:36pm.

Steve Drukker moved to instruct the COT to continue forward with select potential board candidates. Seconded by Charlie Lunsford. The motion carried unanimously.

Meeting Close

The next board meeting will be the Annual Board Dinner held at The Grill in Leon Springs at 6pm on Thursday, December 14th 2017.

Jody Goodman closed the meeting in prayer.

The meeting adjourned at 8:39pm
Charles R. Garcia, Secretary

TO GOD BE THE GLORY