

# Geneva School of Boerne

113 Cascade Caverns Road, Boerne, TX 78015

## **Minutes of the Board of Trustees Meeting March 22<sup>nd</sup>, 2018**

The regular meeting of the Geneva School of Boerne Board of Trustees was held at the **Geneva School of Boerne** at 113 Cascade Cavern, Boerne, TX 78015, in Mr. Dirk Russell's classroom. The meeting was called to order on Thursday, March 22<sup>nd</sup> at 6:06pm by the President. The Secretary was in attendance.

### **Attendees**

Board members Charlie Lunsford, Kevin Young, Jody Goodman, Karen Abell, Steve Griffey, Bret Wacker, Carrie Friesenhahn, Steve Drukker, Jim Guy Egbert, Dave Tippit, Tiffany Smith and Charles Garcia were in attendance.

The following school administrators were in attendance: Brad Ryden and Amy Metzger

### **Distributed Items**

- Prior to the meeting the following items were emailed to members by the Head of School:
  - *Head of School Report – March 22, 2018*
- Items distributed to members during the meeting:
  - *GSB Dates to Note*

**Approval of Promontory Interfinancial service** – On February 19th, Steve Griffey sent an email to Board Trustees noting that the finance committee has voted and unanimously approved the motion to "use Promontory Interfinancial through Texas Heritage Bank in order to provide better FDIC protection for our funds". He made a motion to approve the use of the proposed Promontory Interfinancial service. Seconded by Charles Garcia. The motion carried unanimously.

**Opening Prayer** was offered by Dave Tippit

**Approval of Prior Meeting Minutes** – Jody Goodman moved to approve the prior Board meeting (1/18/18) Minutes by the Secretary. Seconded by Kevin Young. The motion carried unanimously.

**Dave Tippit** informed the Board that Board of Trustee candidate interviews would be held

**The Board entered into Executive Session at 6:14pm and returned to the ordinary meeting at 9:20pm.**

**Approval of the Appointment of New Board of Trustees** – In accordance with the Bylaws of the Geneva School of Boerne, Section 5§E (APPOINTMENT OF TRUSTEES) a motion was made by Bret Wacker to approve Debbie LeDoux, Tonya Christal and Travis Vaught as newly elected Board

of Trustee members and for their names to be submitted to GSB families for approval. Seconded by Carrie Friesenhahn. The motion carried unanimously.

**Steve Griffey** provided information on the following

1. A review of upcoming dates
2. The book, A Practical Guide to Culture by Stonestreet & Kunkle, would be reviewed at the May meeting
3. A head of school survey will be distributed to all members prior to the next meeting

**Head of School Report – Brad Ryden**

1. Rhetoric had a successful European trip though changes to the chaperoning process are being considered
2. Dirk Russell will be spearheading a new technology committee (Administrative Committee) and will submit a report before the Board at the May meeting
3. A new programming course will be offered as an elective in the Rhetoric school next year
4. Review of Admissions Report
5. Gradi Evans has a sabbatical planned for the summer

**HSEC Committee – Kevin Young**

1. HSEC Report distributed

**Finance Report – Karen Abell**

1. Review of Financial Report
2. Discussion of documentation and timeline for Promontory CD management service
3. Discussion was held about the forecasted budget surplus and drivers
4. Financial books will close at the end of June

**Capital Campaign Committee – Steve Griffey**

1. The FOCUS Group has been reengaged
2. Funding for the Feasibility Study is being organized

**Master Planning Report – Charlie Lunsford**

1. An offer for the desired land has been accepted with a shared access point to I-10
2. Contract expected in late March
3. Acquisition will require a new master planning document
4. RBK has submitted a proposal to develop a new master planning document for GSB

Brad Ryden noted that Phase II construction is wrapping up in late March or early April.

**Marketing/Development – Carrie Friesenhahn**

1. Alumni relations update
2. [Graduway](#) will be the new GSB alumni coordination platform
3. Geneva Alumni Society will have a portal called, “The Commonplace” which will tie into the new GSB web design
4. Future invites will be sent to graduates, parents of graduates, faculty and board members
5. A soft launch will include a handful of alumni
6. The full launch will begin with graduates and then their parents
7. Marketing roadmap will be available

8. Art submissions will be available in April
9. Website revamp will be conducted after new artwork and branding have been approved
10. [Parent Square](#) launch will take place in June with a phased rollout and communication to specific GSB groups

**Steve Griffey** informed the Board that the Flowering of the Cross would occur the following Thursday and the school's production of Willy Wonka would take place the week following Easter.

### **Meeting Close**

The meeting closed in prayer for specific prayer requests along with prayers for the GSB students/families, administration, faculty, staff, community and former students.

The next board meeting will be the final of the school year and held at the **Geneva School of Boerne** at 113 Cascade Cavern, Boerne, TX 78015, in Mr. Dirk Russell's classroom at 6pm on Thursday, May 17<sup>th</sup>, 2018.

The meeting adjourned at 10:21pm  
Charles R. Garcia, Secretary

**TO GOD BE THE GLORY**